

OREGON ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS

Executive Board Meeting

May 17, 2006

University of Oregon – EMU Building – Rogue River Room

MEMBERS PRESENT:

Theresa Bosworth; Pat Downey; Melinda Dunnick; Frankie Everett; Donna Fulton (speaker-phone); Peter Goss; Nancy Hanscom; Patty Hoban; Mary Jo Jackson; Dennis Johnson; Tracey Lehman; Kathy McCutchen; Cindy Pollard; Jane Reynolds; Judy Saling; Sue Shogren; Ryan West

CALL TO ORDER:

President Tracey Lehman called the meeting to order at 10:02am.

Tracey explained that Susan Degen was out of town due to a family emergency and was unable to attend to provide a Legislative Report. Dennis Johnson, Executive Director of OSAC, would join the meeting during lunch to provide an update from OSAC. Donna Fulton had car trouble and would join the meeting by speaker-phone once she returned to her office.

OLD BUSINESS:

APPROVAL OF MINUTES:

February 22 minutes were distributed by Secretary Sue Shogren 30 days prior to today's meeting. Additional copies were distributed at today's meeting. Tracey Lehman requested one correction:

- New Business: change '...meeting minutes to Mary Jo...' to '...meeting minutes to Tracey...'

Motion to approve made by Mary Jo Jackson.

Seconded by Tracey Lehman.

Approved with correction by unanimous vote.

COMMITTEE CHAIRS:

Tracey provided the list of Committee Chairs to ATAC for posting online. Tracey distributed copies of 'Executive Council Contact Information' and asked for any corrections:

- Theresa Bosworth added under 'Scholarship Coordinator'

Motion to approve the corrected list made by Theresa Bosworth.

Seconded by Mary Jo Jackson.

Approved with corrections by unanimous vote.

ARCHIVES CHAIR:

Tracey said she had not yet nominated anyone for this position and had no volunteers yet. In the absence of any other willing volunteers, Sue Shogren proposed aligning this responsibility with the Secretary's position because it involved maintaining the records for OASFAA. Mary Jo expressed her concern that this would be too much responsibility for one person to take on. Peter Goss agreed, pointing out Sue's further involvement as Newsletter Editor. Sue asked where the job descriptions of Chairs can be found and where OASFAA's belongings are currently stored. Tracey

explained that each Chair should have job descriptions in their binders passed to them from previous position-holders. Pat Downey suggested using a storage unit.

Ryan West volunteered to be Archives Chair and proposed that OASFAA's items could be housed at WOU. Tracey thanked him for volunteering and nominated Ryan to the Board as Archives Chair. Motion to approve Ryan's nomination made by Mary Jo Jackson.
Seconded by Melinda Dunnick.
Approved by unanimous vote.

Pat proposed moving OASFAA items from current locations and delivering them to Ryan so that everything is in one place. Mary Jo promised to email Ryan a copy of the inventory list for Ryan to gather the items together. Mary Jo said it included a list of what to keep or not that should be reviewed.

ADDITIONAL OLD BUSINESS:

Tracey announced that Leslie Limper volunteered to serve as Registration Chair and has already contacted Peter Goss for advice in anticipation of helping coordinate activities for the Summer Drive-In. Tracey reminded the Board that every event committee needs a Registration Person to coordinate with the Registration Chair.

Motion to approve Leslie's nomination made by Mary Jo Jackson.
Seconded by Ryan West.
Approved by unanimous vote.

Tracey shared reminders from Treasurer Donna Fulton related to budgets:

1. for any committee that had not submitted budgets in time, the Budget Committee made a 'best guess' of needs for the next year;
2. each committee needs to get members approved by the Executive Council;
3. each committee cannot exceed the established budget without going back to the Executive Council to request approval for extra funding.

Theresa Bosworth explained that the Treasurer will send reports to Chairs. Tracey Lehman said the reports would be delivered quarterly.

NEW BUSINESS:

On Donna's behalf, Tracey brought a request to the Board from the organizing committee of 'College Goal Sunday' in Oregon, of which Donna is a member. The program is scheduled to begin next year (2007). The committee has received a grant through the Lumina Foundation and is asking OASFAA for a \$1,000 contribution towards refreshments at student activities and meetings, which cannot be covered by grant funding. Tracey asked for discussion. Jane Reynolds asked how wide-spread across the state these events will be, which Tracey said Donna would have to answer. Ryan said he thought they divided the state into four sections. Mary Jo agreed, explaining the intention was to cover the whole state, not just portions of it. Peter said he agreed with the principle but wanted to review the Treasurer's Report first. Mary Jo thought it was included in the budget to be taken out if the Board did not approve the donation. Tracey said it was not included in the budget. Mary Jo proposed that the discussion be tabled until later in the meeting once the budget is reviewed by the Board.

Further New Business, including the Treasurer's Report, was postponed until Donna Fulton could join the discussion by speaker-phone.

COMMITTEE REPORTS:

Summer Drive-In:

Mary Jo Jackson explained that she and Kathy McCutchen would be Co-Chairs. They have a list of members ready and willing to participate.

Motion to approve Summer Drive-In Committee members made by Mary Jo Jackson.

Seconded by Theresa Bosworth.

Committee members Teresa Buchman, Melinda Dunnick, Peter Goss, Jennifer Knight and Theresa Schierman were approved by the Board by unanimous vote.

Mary Jo explained they are looking at Clackamas Community College, which is a nice facility and probably also access to a computer lab for training. They have set the date for August 9. They have not yet selected a theme, but planning will begin by conference call around June 20. Kathy explained that they wanted to move the location around the state; recent Summer Drive-Ins were held at Chemeketa Community College and at OSU. Mary Jo requested any suggestions for topics be forwarded to her or Kathy. They have already contacted Linda Burkhardt with the US Department of Education and she agreed to present. Mary Jo said ACG/SMART Grants are likely to be on the agenda. Mary Jo expects to have registration information soon, with Leslie and Peter's help.

Theresa Bosworth said she will be ordering OASFAA's promotional materials soon for the year and needs an email vote soon for which type of material to purchase.

Event Registration:

Peter suggested the registration interface could be more robust. Discussion revolved around the fee to be charged at the time of registration based on membership status and whether adjustments will be made (e.g., if registrant becomes a member after registration for an event). Mary Jo said that members have opportunity to renew their membership in advance because they are notified in May or June, so she does not believe changes should be allowed. Peter explained it is less of an issue with voting members than with vendors. Kathy said she thought they often don't understand the timing or the process. Tracey asked if the Vendor Liaison could work with them. Peter agreed. Kathy explained that other state associations have provided a link to membership on the vendor area of their websites and are planning to include it in letters to vendors.

Membership Chair Jane Reynolds said OASFAA has 351 current members, and that problems usually occur during registration for the annual conference, probably ten or less. She said there were fewer problems this year because the registration deadline was not during break. Kathy said follow-up by the Registration Chair helped. Jane said that for the past four years membership and conference registration has been separated and that it seems to be less confusing the more separated these two functions are. Mary Jo said she believes OASFAA has been clearer about the membership requirement. Tracey suggested Jane add a reminder to renew membership before registering for events.

Peter agreed there has been a lot of confusion related to revising registration fees based on membership status. Tracey pointed out that registration for the WASFAA Conference in Portland required an answer for whether the registrant was a current member. Jane did not recommend taking that approach and said that membership and registration are not linked currently. Mary Jo suggested that the ability to change may provide too many options; registrants should make sure

they are members first and then register. Tracey suggested a note at the beginning of the registration process about being a current member first. Pat Downey said ATAC could do that and allow the registrant to choose to continue registering or not. Mary Jo asked whether a pop-up window could alert the registrant to check their membership status. Jane pointed out that to be considered current members, the payment must have been received and processed. Mary Jo suggested this could be clarified in the pop-up window. Peter said registrants would probably proceed anyway, assuming Membership and Registration will fix it later.

Tracey asked what happens if they show up for an event without having pre-registered. Peter says they are allowed to sign up, even based on a promise to pay. Mary Jo suggested they could be billed for membership and the cost of event. Pat noted that an invoice is already being prepared, so a second one could be prepared at the same time. Kathy proposed that vendors could sign up as a sponsor at the same time. Jane pointed out that the registration system doesn't recognize recent membership. Mary Jo asked if someone doesn't pay the membership fee, is their membership revoked? Melinda suggested they pay the nonmember charge if not a member at the time of registration. Theresa wondered if they could be charged an additional amount after a period of time has passed without payment. Peter said it's already done for all functions. Tracey suggested it should be the role of the Registration Person to follow up on this.

Judy Saling suggested OASFAA might look into accepting credit card payments, despite the costs. Kathy agreed that most vendors would like to be able to pay this way. Tracey postponed further discussion about credit card payments for another meeting.

Tracey proposed accepting payment at the member rate until the event, and if they still are not paid members then they must pay the difference. Jane asked whether the checks for both membership and registration would be forwarded to Membership. Mary Jo suggested both could go to the Treasurer. Jane explained the Treasurer would have to notify Membership payment has been received since it is usually processed the other way around. Peter said it is best to have invoices with checks submitted. Tracey asked Pat to explore whether both actions could be billed on one invoice.

Theresa pointed out that the definition of when someone becomes a 'member' is not clear in the records and proposed that this be reviewed. Tracey said the language in the By-Laws under 4.61 and 4.62 addresses this adequately. Mary Jo agreed that it isn't defined clearly. Peter asked whether the language is relevant any more. Jane said that the description as it exists now wouldn't work with the new approach proposed at this meeting.

Tracey reviewed that the new approach would be to prepare an invoice both for both registration and membership, if applicable, using the same invoice. Peter, Leslie and Donna will discuss whether this is feasible and what it would take to make it happen.

ADDITIONAL NEW BUSINESS (before returning to Committee Reports):

Tracey asked for a short discussion of ACG/SMART. She referred to the DCL's issued this spring and explained that Oregon is not one of the 14 states with pre-defined criteria for 'rigorous high school curriculum,' which means Oregon needs to establish its own criteria. With Susan Degen's help, Tracey learned that the Oregon Education Department does not have plans to define these criteria in the near future. Susan is following up with the OED to identify a contact person on this issue. Tracey suggested that a Fact Sheet might be prepared and will talk to Ken McGhee and Elizabeth Bickford to ask that the Training and Legislative Committees work together on this. She

said it's clear that there will not be anything approved for Oregon by June 1. Mary Jo pointed out that students are being notified by June 19 that they might qualify. Mary Jo said the Oregon Community Colleges Association has asked their Legislative Committee members to look into this, since most community colleges don't even collect transcripts that might be evaluated. Tracey Lehman pointed out that students taking AP courses must achieve a certain score, which isn't on a transcript. She invited anyone who wants to work with Susan Degen on this to contact her or Susan. Mary Jo mentioned that the timing of this issue will fit well with the timing of the Summer Drive-In. Tracey mentioned that OrACRAO offered a Webinar that was good but there are still many unanswered questions. Pat mentioned that the training offered by ECMC was well-received and offered to confer with Mike Cox on updates or any further information to share, which Tracey agreed with.

Annual Conference Committee:

Co-Chair Cindy Pollard said she and Suzie Petersen hadn't connected yet on their actual plans. Cindy will focus on program and Suzie will focus on facilities. Cindy asked whether there was a Program Binder, and Leslie referred her to Suzie. Tracey recommended Cindy catch up during lunch with any of last year's Conference Committee members present. Tracey said she knows Suzie has names of potential committee members, and that Jane already faxed the membership forms for those who volunteered for various committees to all Chairs. Tracey said the rule of thumb was to have at least 30% of the Conference Committee be new members of the committee. Cindy asked whether any progress had been made on the location for future conferences. Tracey said OASFAA is already contracted to be at Salishan for 2007 but the meal expenses are expected to be high. Peter said the conference usually starts taking shape over the summer. Cindy said she welcomes any and all ideas.

Support Staff Training Committee:

Frankie Everett explained that she will Co-Chair with Rob Clarke. They have spoken by phone and anticipate offering training mid-November but this not confirmed yet. Admissions Officers really want to participate. In the past, it has been held at George Fox with 40-50 participants. They expect their budget to be about the same as in the past, except for door prizes and food if more than expected register. They welcome donations of school items to give away. Rob has names of the volunteers. They have had good evaluations in the past. Agenda items might include FERPA, ACG's and SMART's, and FAFSA topics. Tracey suggested working with Theresa Bosworth promotional materials. She also suggested making sure to include a write-up in the next Newsletter in August and getting the agenda online as early as possible.

Membership Committee:

Jane addressed the topic of a membership fee increase, which had been proposed in the past as part of a solution to less support being expected from vendors. She pointed out that the last increase was a \$5.00 increase in 2001. The membership would have to vote on a membership fee increase, which could take place at a Summer Drive-In and would go into effect the next time dues are collected in the spring. Jane said she didn't have enough information to recommend a specific increase, but she pointed out that OASFAA membership is very inexpensive compared to other associations. Tracey explained that the Budget Committee explored revenues from membership dues at three different levels: \$20 (current amount) x 348 members; \$25 x 345 members; \$30 x 345 members.

Jane said the message to the membership would have to be convincing. Jane said a vote could take place in August. Mary Jo said that the vote can be handled electronically. Tracy reiterated Kathy's expectation of less revenue through vendor support and suggested this and all other reasons would

be communicated to the membership. Mary Jo pointed out that the conference fee doesn't even cover the food expense for the conference. Tracey asked whether the membership should vote at the Summer Drive-In or Annual Conference on a fee increase effective for 2007-08. Melinda supported the idea of a vote at the Annual Conference. Kathy asked whether the conference fee could be raised over a period of years, not all at once. Theresa Bosworth suggested a historical comparison to support and justify the increased costs. Pat asked if the Site Selection Committee is finding comparable costs. Tracey said the membership should know that the site remains the same this year, and suggested that the possibility of moving the location for the conference should be discussed at each function except the Support Staff Training. Melinda wondered if there would be members at the Support Staff Training who should get this information. Jane explained that most of the registrants for Support Staff Training are not members. Ryan suggested an information sheets in all registration/training packets. Mary Jo agreed there are lots of ways to share this information in advance and recommended a vote at the Annual Conference prior to the budget approval at the Business Meeting. She recommended putting this item on the voting ballot.

Development Committee:

Kathy McCutchen and Co-Chair Nancy Hanscom prepared a packet containing what OASFAA already does and samples from other associations. Kathy explained that the current sponsorship levels have not changed in several years. She noted that vendors respond well to having specific events they can sponsor as opposed to general support. Kathy outlined a communication timeline that would provide for an introductory email to all members regarding sponsorship levels. One of the challenges is that representatives change often, so they would use information on both OASFAA and WASFAA websites.

Kathy and Nancy proposed raising sponsorship levels by \$500 and eliminating ranges. Kathy explained some states have two conferences each year so it is difficult to exactly compare sponsorship levels. Nancy suggested recognition in the Newsletter, including listings of vendor prizes at the conference, as done by WAFAA (Washington). They suggested the idea of certain sponsorship levels getting a conference table and the opportunity to add logos/links on OASFAA's website, which would be even more impressive than banner ads. Pat explained ATAC charges a \$75 fee to create a page but updates to it usually do not involve a fee. Kathy suggested a conference registration fee for one person could be included at the Platinum level, and that conference scholarships could actually be distributed through vendors at different sponsorship levels. Advertising in the Newsletter would be a choice or could be tied to sponsorship level.

Judy suggested that sponsorship level could be advertised at trainings, and not just at the Annual Conference, such as running a PowerPoint during breaks. Mary Jo suggested another level be added to the proposed levels. Tracey remarked that sponsors would be paying more but they would be getting more. Jane asked how the quantity of scholarships to give out would be determined. Kathy suggested scholarships to specific events tied to sponsorship levels, such as Platinum giving a scholarship to the Annual Conference, while Gold gives a scholarship to the Summer Drive-In. Peter asked whether there would be an extra charge if they sign up late as a sponsor. Kathy suggested there would be a deadline for payment or else OASFAA cannot promise any recognition of that sponsorship level. Judy wondered whether the increases were enough to cover any additional costs. Pat said that locations for ads on OASFAA's website could be tied to sponsorship level and offered to provide suggestions to Kathy and Nancy, as well as ad specifications. Patty Hoban suggested exploring what revenue OASFAA is giving up compared to expected income through sponsorship. Tracey calculated that at the Platinum level, the sponsor gains \$695 in benefits for \$1,000 more cost: \$75 webpage logo/link + \$220 conference registration + \$400 1/2-page

advertisement in the OASFAA Newsletter four times/year. Nancy suggested a Diamond level at \$5,000. Judy suggested supplementing the benefits at the Platinum level with extra recognition at the conference, such as having the organization's name tied to an event. Kathy said there will be a lot more communication on this issue, including the Co-Chairs of the Conference Committee.

Tracey asked whether OASFAA would lose some support by raising the sponsorship fees. Peter said there has been more demand in the past than OASFAA could meet. Kathy said last year OASFAA ended up with two extra spaces. Judy asked if there was a waiting list for filling any unexpected vacancies. Kathy said the deadline and all related information will be on the website. Mary Jo suggested adding a Bronze level (\$750) for which the sponsor would get a table at the conference and a link online. Kathy said she thought if a Bronze level was added we would lose potential Silver Sponsors. Patty asked whether the goal was to increase sponsorship or maintain the current level. Nancy explained the goal in proposing the new structure is to increase revenues and bring OASFAA's structure in line with what other state associations are doing, including doing more for vendors on the organization's website. Nancy suggested having the proposed Diamond level available in case a vendor expresses interest. Tracey explained the current expectation is \$56,500 based on current participation. Pat suggested OASFAA could offer a membership directory that includes paid advertising by vendors. Ryan recommended not including a Bronze level, and that the minimum sponsorship level would be the proposed Silver level (\$1,500). Mary Jo said \$53,100 was the minimum the Treasurer said we needed so this plan should meet OASFAA's needs even though some change in support levels should be expected. Pat said it will be important to really explain the concept and sell the idea to the vendors.

Mary Jo said she didn't think the committee should wait to poll the vendors, but should proceed with the proposed plan as amended during the meeting:

- Newsletter advertising defined as free 1/2-page ad for 4 issues (Platinum), 1/4-page ad for 4 issues (Gold and Silver);
- Silver level does not get a free table at the Annual Conference;
- 'Conference Sponsorship' removed but vendors can purchase an exhibitor table at the Annual Conference only (\$500);
- No Diamond or Bronze levels added.

Motion to approve the proposal made by Melinda Dunnick.

Seconded by Mary Jo.

Approved with changes by unanimous vote.

There was a half hour break for lunch. The meeting resumed at 12:57pm.

OSAC Update:

Tracey welcomed Dennis Johnson to the meeting. Dennis explained the Governor is looking for ways to make college even more affordable for Oregonians, through efforts such as the Access and Affordability Work Group (AAWG) that is pursuing a major increase in funding, and administration of the Oregon Opportunity Grant (OOG) for which there is no deadline this year and funding will be extended to part-time students as of fall 2006. Theresa Bosworth complimented OSAC on the new reporting process, to which there was general agreement. Dennis explained OSAC tries to contact FAOs regarding the impact of ideas, such as standardized transcripts. OSAC has special opportunities for veterans, and for Wards of the Court and former foster care recipients who qualify for Chafee funds. OSAC is working with DHS to create and maintain a list of qualifying young adults, and working to improve the timeline for notification to schools. He explained OSAC is

working on a standardized process for gathering essays and application data for OSAC scholarships, and they are developing an inter-agency agreement between OSAC and DHS to take over the student child care program and streamline such information to schools so expenses can be included in budgets. OSAC is expanding the ASPIRE program into more high schools during the next biennium and would like to see mentors on each high school campus. He said they are working with the Office of Degree Attainment on consumer information. Patty Hoban supported Dennis' recommendation that FAO's provide input into the AAWG's proposal and get involved. Cindy Pollard agreed that there is still time and room for input.

Dennis said he had just returned from Washington, D.C., with more information about the ACG/SMART grant programs. He reminded that the addition of these grants are likely to require revisions to aid packages at many schools. He said that after July 1, web info should be up and students will be contacted by email or by regular mail. Students will be instructed to go online to determine if they might qualify, and if so, they will be instructed to contact their schools to self-identify. He said it then becomes the school's responsibility to verify eligibility based on academic information we may or may not have on record already. He posed the question of whether this means Aid offices will be expected to collect grade transcripts? He said answers are not yet available for how to handle eligibility during the second year: is it based on original high school transcripts or the student's academic performance during the first year? He said clarification is needed for what this means for home-schooled students, which is not recognized in Oregon the same way it is in other states. Dennis said that more guidance is expected around June 19, and these new programs are likely to affect Financial Aid, Admissions and Registrar's Offices on every campus. Tracey thanked Dennis for his presentation.

Further committee reports were postponed in order to discuss the Treasurer's Report.

Before turning the Treasurer's Report, Tracey asked for resolution on the request submitted to OASFAA for \$1,000 in financial support for College Goal Sunday. Tracey clarified the request was based on \$100 for refreshments and activities at each of ten sites across the entire state.

Motion was made by Theresa Bosworth to provide the financial contribution.

Seconded by Mary Jo Jackson.

Approved by unanimous vote.

TREASURER'S REPORT:

Donna Fulton joined the discussion by speaker-phone, with Theresa Bosworth relaying Donna's comments. Tracey explained a policy on reserves is needed. She explained that the norm is to have available in reserves the amount of the annual budget plus committed expenses, and that WASFAA's by-laws call for two years of budget reserves plus operating expenses. Mary Jo suggested the issue could be on the ballot in the fall and, if approved, the by-law changes would go into effect in time for preparation of the next year's budget. Ryan said it appears that if the value of Money Market funds are included, OASFAA meets the current policy in the by-laws. Cindy said that OASFAA has very little in contracted costs. Melinda asked why the market value of OASFAA's CD's is less than the purchase costs. Donna explained that the Market Value reflects estimated yield and loss. Tracey said she will find out what WASFAA does for financial advice. Donna said she still needs to reflect the expenses for the remainder of this fiscal year. Ryan said it appears OASFAA expects to have a cash carry forward.

Motion to approve Treasurer's report made by Mary Jo Jackson.

Seconded by Ryan West.

Approved by unanimous vote.

Training Committee:

Elizabeth Bickford and Ken McGhee were not in attendance.

Legislative Committee:

Susan Degen was not in attendance.

Technology Committee:

Pat Downey distributed the committee's report of activities since the last Board Meeting. Pat explained he gathered ideas and feedback to come up with recommendations for new projects to consider. He said there was wide-spread agreement on the upgrade to the membership management system and improving the scholarship application process. Pat said there was interest also in upgrading to a new list-serve product, such as ListLock used in Virginia, which does not delay emails until viewed by a moderator but does check for virus. Mary Jo suggested a pop-up could explain acceptable use by anyone posting to the list-serve. Pat explained that he and Peter Goss will Co-Chair the Technology Committee, assisted by Becky Andrade and Barb Griesel, if she accepts the invitation.

Motion to approve made by Mary Jo Jackson.

Seconded by Ryan West.

Approved by unanimous vote.

Tracey determined that the ad hoc Website Review Committee formed last year to review OASFAA's website usage will continue to be chaired by Mary Jo Jackson and will include the members of the Technology Committee, as well as Leslie Limper, Jane Reynolds, and Sue Shogren.

After discussion of the need for an separate Executive Council list-serve, this project was removed from the list. Pat's suggestions include adding Committee descriptions to OASFAA's website. Tracey asked Pat to update the web by referring to the OASFAA Policies and Procedures manual. Mary Jo will check these records and confirm content for Pat. Mary Jo expressed an interest in contact statistics, which Pat will request of ATAC. Melinda requested a more direct link to the Membership Search. Judy asked about the location of sponsor banners and links. Kathy asked for the chance to provide input on this. Tracey explained that the membership upgrade, the online scholarship application, and the Executive Council email group, were all included in the current budget, but costs associated with accepting credit card payments are not. Tracey asked Pat to bring a specific plan to the July meeting, except for the online scholarship form and the membership upgrade which should proceed.

OASFAA Newsletter:

Sue Shogren announced that the first issue of the OASFAA Newsletter was distributed electronically online the previous week and the response had been very positive, with no-one expressing any issues about the method of distribution. Sue presented a proposal for the continuance of the OASFAA Newsletter on a quarterly basis, including suggestions of topics for each quarterly issue throughout the year. Sue said that Abril Hunt and Judy Saling had volunteered to help, joining Tracey Lehman and Sue Shogren to form an Editorial Board. Sue said she is still looking for more volunteers. Judy Saling said she thought the proposed advertising rates could be higher, but could always be raised in the future as needed. Sue explained that the costs are not expected to be very high since there are no printing or mailing costs, although there will be the cost of a camera and potential future costs for layout, which Sue does herself, currently. Mary Jo suggested adding a printed edition just prior to the Annual Conference, giving sponsors and vendors an extra opportunity to place advertisements at a key time. Tracey asked Sue to work with Nancy on preparing an introductory communication to

vendors, inviting advertisements in future issues and announcing the rates. Sue proposed the establishment of a Newsletter Committee. Tracey declared this to be an ad hoc committee for this year and, depending on how this year goes with regard to income and expenses, this may become a full committee next year with a line item in the budget.

Scholarships:

Theresa Bosworth announced she has two scholarship applications to attend the NASFAA Conference (July 5-8), and expects to receive two more soon. The selections should be made by June. The scholarships are from funds provided by WASFAA to help OASFAA to send members to the NASFAA Conference, which OASFAA decided to distribute as two (2) \$1,000 scholarships.

Segmental VP Reports:

Ryan West and Melinda Dunnick reported no issues from their segments to bring to the Board. Dawn Gill was not in attendance. Patty Hoban said the biggest issue of concern for her segment is the efforts of the AAWG and that a group of Financial Aid Directors is meeting to assess and comment on the AAWG's proposal.

Conference Site Committee (ad hoc):

Mary Jo explained the committee has narrowed down the options to a few sites, but that the results come in close in comparison to the Salishan. Discussions with the Salishan continue for 2008 and beyond, with some potential benefits such as locking in the meal expenses at 2006 prices. The committee continues to explore alternate sites for the convenience of more members. Discussion centered around the benefits of holding the conference in various parts of the state.

Mentor Program Update:

Andrea Maison was not in attendance.

Tracey reminded everyone that the next meeting of the Executive Council is scheduled for July 19.

ADJOURNED:

Motion to adjourn by Patty Hoban.

Seconded by Ryan West.

By unanimous vote, the Executive Council meeting adjourned at 4:50pm.

Respectfully submitted,
Sue Shogren
Secretary

ATTACHMENTS:

- none