

**Meeting Notes:** 6/16/16 by conference call

**Start Time:** 3 pm

**Adjourn Time:** 4 pm

**In attendance:** Jessica Steinhebel, Araceli Cruz, Jennifer Campbell-Lucas (Phone), Romeo Lopez Gonzalez.

**Minutes Approved by:** Jennifer Campbell-Lucas

The committee discussed issues expressed off the record by members in OASFAA:

Lacking Diversity

Sensitivity

Ill Informed

Undocumented students: Need continuous training

-Araceli has a toolkit

Common Themes:

Gender

Inclusive: how to be and how to implement

Foster care

Classism: low income, first generation

Language

Not work in silos: Group effort

Become collaborative: Tips on working with other offices....info one sheets on website

Possible Resource: SALT- financial health

Retention

Ideas/ Projects:

1. Professional Learning Community

- a. Training with facilitator. EDI article required reading, facilitator for different groups at start of training to discuss EDI article.

What we want to do:

1. Create an environment of learning that is inclusive and creates a safe space where people are open to ideas, expression, embrace differences, and are accepting of all people.
2. Acknowledges power and it's affects of the "ism".
3. Be mindful that our identities influence how we perceive and how others perceive.

Why:

Continuous learning that will allow us to serve and support students, families, colleagues, and the community in the pursuance of higher education.

Next steps:

1. Jessica will put together a folder in Google Drive: EIAC Business, Resources, and Articles where committee members can start compiling information for possible use on the OASFAA website.
2. Committee members will collaborate on how to define equity, inclusion, and diversity for OASFAA and help with writing a committee definition for the OASFAA Policy & Procedures. Collaborations will be added to the Google Drive.
3. Jessica will set up monthly meetings.