

OASFAA Mentoring Meeting Minutes
December 20, 2012
11:00 a.m. conference call

Mentoring Team:

- Jim Brooks (UO)
- Kathy Campbell (CCC) – *not in attendance today*
- Helen Faith (LCC)
- Donna Fulton (KCC) – *not in attendance today*
- Peter Goss (UWS)
- Jennifer Knight (Linfield)
- Janet Turner (UP) – *not in attendance today*

Mentoring Committee Members:

- Sue Shogren (USA Funds)
- Ashley Kikukawa (Lewis & Clark)

Agenda:

1. Welcome!
 - a. Each person shared any first-hand experience with formal or informal mentoring
 - b. The only school with related resources might be Lane CC, where they have an “Aspiring Leaders” program that started this year
2. Status update
 - a. Mentors
 - i. Sue explained that Anastacia Dillon and Bert Logan may also join the team
 - ii. Sue asked everyone to **make sure they have their supervisor’s approval** to participate
 - iii. Sue explained the overall concept:
 1. Group work/learning/exploration as participants in this program
 2. Buddy system
 - a. Pairings of Mentors and Mentees
 - b. Flexibility to change and/or work with more than 1 person
 - c. Jennifer suggested identifying pairs *after* meeting each other
 3. Mentors might work with 1 or 2 Mentees
 4. We’re looking for a different title for our “Mentees”
 - a. Protégés
 - b. Future leaders
 - c. Emerging Leaders
 - d. **Additional suggestions welcome!**

- b. Communication
 - i. Conference calls vs FTF meetings
 - 1. Everyone agreed conference calls and email will work for most things, and that the entire group should meet at least once to meet and get to know each other
 - 2. Peter suggested geographical issues can be addressed by holding conference calls, and by scheduling several regional FTF meetings rather than one large meeting, especially for members in Eastern Oregon
 - ii. OASFAA Connection (blog)
 - 1. Sue explained that we should have this functionality any day now
 - 2. Blog will be open to all OASFAA members to review, though it's likely that most of the posting will be done by Mentoring Program participants
 - 3. Peter suggested a "Dear Mentor" service where questions could be submitted and recommendations provided
- c. Planning
 - i. Mentor Team Meetings
 - 1. We'll meet by conference call twice in January:
 - a. January 16 at ~~11:00am~~ 1:00pm
 - b. January 24 at 11:00am
 - 2. Further meeting schedule TBD, likely at least once per month
 - ii. Mentoring Year
 - 1. Program
 - a. Announce the program at the conference and offer an Open Forum/Q&A opportunity (Sue is checking with Russell Seidelman to schedule this)
 - b. Make the application available soon after the conference, with a due date of February 28 (approx 3 weeks)
 - c. Meet during March to review applications
 - d. Meet as a large group during April
 - e. Continue to work through the summer and fall
 - f. Report at the annual conference 2014
 - 2. Application process
 - a. Sue and Ashley found that RMAFAA has a robust program called the "Leadership Pipeline" with a well-established application process (for your review: <http://www.rmasfaa.org/docs/forms/pdf/2012LeadershipPipelineApplication.pdf>)
- d. OASFAA Conference
 - i. Peter suggested badge tags for Mentors (Sue is checking with Russell)
- 3. New business
 - a. Sue needs input on anticipated expenses in order to make a budget request soon after the next board meeting
- 4. Adjourn

Next meeting: **January 16 at 1:00pm** (dial 866.329.7673 x8464)